

# HEALTH AND SAFETY REQUIREMENTS FOR CONTRACTORS

12<sup>th</sup> March 2015

# OVERVIEW

Working in the offshore renewables sector is classed as a high risk environment.



However there are just as many high risk activities which take place in construction onshore





- Safety is the most important aspect of the project
- Navitus Bay has a Zero Harm ambition. Which means we expect the highest standards of health and safety from both contractors and subcontractors.
- We firmly believe that we will set and maintain the highest standards of safety and care for the environment

## How Will We Achieve this?

Selecting a good contractor is similar to sorting the wheat from the chaff  
There are many good contractors out there who give safety the highest importance.



Our task is finding them or making sure that the tier 1 contractors have appropriate measure in place to do the same



# HOW DO WE DO THIS

To Achieve this we have a set of vetting questionnaires and carry out where necessary audits of the tier 1 contractors management systems.

## **The Standards We Expect**

- OHSAS 18001 which is certification for Occupational Health and Safety Management
- ISO 14001 Certification which is certification for Environmental Management standard
- Achilles UVDB proven supplier pre-qualification system to manage risk within the supply chain and comply with EU regulations

## **What if they do not have the certification?**

The vetting process is designed in such a way that if the Contractor does not hold all of the certification then sub sections will ask the relevant questions for each criteria

## Sub Sections



The subsections ask questions to tease the information which would be covered in the required certification and Achilles audit

## What do we ask?

- **Questions relating to the organisation structure**

- Are appropriate organisational provisions in place to ensure compliance with Health & Safety legislation, regulations and standards?
- Org charts, copies of external audits, who is responsible, copies of H&S policies

- **HSE performance**

- How are people held accountable, how do you monitor the work and performance, what is your performance like, how do you check and manage your subcontractors?

- **Competency, assurance and communication**

- How is competency assessed, how do you communicate H&S matters to staff and how do you communicate to your client

- **Incident management and follow up**

- Incident reporting and investigation procedures, response plans and first aid

- **Work control processes**

- Risk Assessments, method statements, selection of PPE, point of work risk assessments, inspections

The screenshot shows a software interface with a table. The table has three main columns: 'Your comments', 'Please provide the following evidence', and 'Referenced to internal supporting documents'. The first row is titled '1 Organisation of H&S'. Below this, there are several rows of text, some of which are highlighted in yellow. The text includes questions about organisational provisions, accountability, competency, and incident management. The table is part of a larger application window, with a title bar and various icons visible at the top.

## What could this mean to you?

Although you may not be contracted directly by us these are the types of questions and standards we expect anyone who works for us directly or indirectly to be able to address.

None of the standards are onerous or new they are what we should be doing as responsible employers and are obliged to do under the Health and Safety at Work act 1974

### Advice

If you are not sure seek advice.



Gear up for selection



We do not expect everyone to have the required OHSAS and ISO certification however as employers we should have the right things in place.

Have



Have things in order



Method statements Risk assessments

Policies Procedures



Certification for equipment



Competent people



Training



Safe systems of work

The right attitude to safety



## Please Remember

Although you may not be carrying out any physical work for us if you are a supplier we still expect tier one contractors to ensure that suppliers are safe and meet the criteria



## Questions

