

If shortlisted, could your organisation provide evidence that you have previously delivered similar goods/works/services?

If shortlisted, how many relevant references could you provide from previous customers of your organisation?

How many specialist staff related to this opportunity do you have in your organisation? Please refer to the Opportunity Details screen for the specialist staff required for this opportunity.

What percentage of the work carried out for this opportunity will be undertaken by sub-contractors?

How many employees are there in your organisation?

Does your organisation have arrangements to ensure equality of opportunity regardless of sex, race, religion/belief, disability, age and sexual orientation?

Do you have a Health and Safety Policy? (If you have 4 or fewer employees, please answer Yes)

Does your organisation have an Environmental Policy?

Does your organisation have a quality management statement or system (i.e. a system or statement, either formal or informal, for checking and recording the quality of work delivered)?

When sourcing goods or services from overseas do you have a policy in place to ensure ethical sourcing?(Please answer Yes if you do not source from overseas.)

During the last 12 months, has your organisation met the terms of its banking facilities and loan agreements?

During the last 12 months, has your organisation met all of its obligations to pay its creditors and staff?

During the last 12 months, has your organisation had any contract terminated for poor performance, or any contract where damages have been claimed by your client?

During the last three years, has your organisation had any county court judgements (or equivalent) made against it?

How many years has your organisation been trading?

If shortlisted, how many years of accounts could you provide for your organisation?

During the last 12 months, what was the turnover of your organisation?

What is the largest size of contract that you have previously fulfilled?

Can your organisation receive payment by BACS?

If shortlisted, could you immediately provide evidence to support the answers you have given in this questionnaire?